

AOD Task Force/Sub-Committee Meeting
of the
County of San Bernardino Behavioral Health Commission

Thursday, March, 8, 2012

In attendance: Trish Odoh (for Beverly Ary), Mike Grabhorn, Veronica Kelley, Gary Atkins, Greg Dorst

The group discussed having a sub-committee as written in the BHC by-laws versus having a Task Force.

The group felt that the need for an AOD focus would be better met by developing a Task Force per Article VII, Section II of the bylaws that states;

"A Task Force may be formed by the Commission to study and make recommendations on resolving a specific issue related to behavioral health. Upon submission of its final report, the Task Force shall expire. A Task Force shall otherwise expire after one (1) year, unless re-established for an additional year by the commission."

The group felt a Task Force would also meet the written description of the Alcohol and Drug Services Committee listed in Article VII, Section I of the bylaws specifically to:

"Meeting with the department's Deputy Director for Alcohol and Drug Services, local community based agencies that provide substance abuse services and other community stakeholders in San Bernardino County."

The AOD Task Force would focus on two items:

- 1) Educate members of the BHC and the community and providers on the current AOD system and needs in the community
- 2) Begin to address healthcare integration for AOD.

There was a discussion of Recovery Happens events as an educational tool for the Task Force.

Next steps:

Commissioner Grabhorn will bring the idea of a Task Force to the BHC. Once it has been voted on and approved, the group will reconvene and begin to develop more detailed goals.

Staff from AOD will provide the support for this Task Force, specifically Megan Cuy Castellanos, Secretary to Deputy Director Veronica Kelley.

SECTION 1 COMMITTEES

The Commission may create standing committees, Ad Hoc Committees and/or Task Forces. If members of DBH staff are requested by the Commission Chairperson to serve on any committees or task forces, they shall serve in an advisory capacity only, and only with the consent of the local behavioral health director.

1.1 Executive Committee

Pursuant to W&I Code 5604.5, the County of San Bernardino Behavioral Health Commission shall have an Executive Committee which shall include, but not be limited to, the Offices of Chairperson, Vice Chairperson, Secretary, Treasurer, and the Immediate Past Chairperson. The Executive Committee shall carry out any responsibilities delegated to it by the Commission.

1.2 Alcohol and Drug Services Committee

The Alcohol and Drug Services Committee's focus for members is to become knowledgeable in all areas of alcohol and drug abuse services available in San Bernardino County. The function can be accomplished by meeting with the department's Deputy Director for Alcohol and Drug Services, local community based agencies that provide substance abuse services and other community stakeholders in San Bernardino County.

1.3 District Advisory Committees

Each of the five supervisory districts shall have a District Advisory Committee (DAC). The primary responsibility of the DAC will be to provide the Department of Behavioral Health, through the Behavioral Health Commission, with input on the unmet needs of the community for behavioral health services within the area and countywide. Each District Advisory Committee is encouraged to include community members, non-profit representatives, contract providers, county personnel and consumers and family members with experience in the behavioral health system.

1.4 Committee Appointments

- (a) The Chairperson shall nominate members of all committees, except the Nominating Committee, in consultation with the Executive Committee and with the consent of the individuals being asked to serve.
- (b) Each committee shall elect its own chairperson.

SECTION 2 TASK FORCES

2.1 Task Force Purpose

A Task Force may be formed by the Commission to study and make recommendations on resolving a specific issue related to behavioral health. Upon submission of its final report, the Task Force shall expire. A Task Force shall otherwise expire after one (1) year, unless re-established for an additional year by the Commission.

2.2 Task Force Appointments

- (a) The Commission Chairperson shall appoint a member of the Commission to be the Task Force Chairperson, in consultation with the Executive Committee.
- (b) The Task Force Chairperson may appoint members of the community to serve on the Task Force, as well as other members of the Commission, if approved by the Executive Committee.
- (c) It is the responsibility of the Task Force Chairperson to prepare the final report and present the findings and recommendations of the Task Force to the full Commission.